

District: **LAKESHORE RANCH COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, September 12, 2023
Time: 6:30 PM
Location: Lakeshore Ranch Clubhouse
19730 Sundance Lake Boulevard
Land O' Lakes, Florida 34638

Public Hearing & Regular Meeting Agenda

Note: For the full agenda package, please contact patricia@breezehome.com

I. Roll Call

II. Pledge of Allegiance

III. Audience Comments – *(limited to 3 minutes per individual for agenda items)*

IV. FY 2023-2024 Budget Public Hearing

- Open the Public Hearing
- Presentation of the FY 2023-2024 Budget **Exhibit 1**
- Affidavits of Publication **Exhibit 2**
 - ❖ 1st Publication August 4, 2023
 - ❖ 2nd Publication August 11, 2023
- Public Comments
- Close Public Hearing
- A. Consideration for Adoption of **Resolution 2023-05, Adopting the FY 2023-2024 Budget** **Exhibit 3**
- Exhibit A to Resolution – FY 2023-2024 Budget **Exhibit 4**

V. FY 2023-2024 Levying O&M Assessments Public Hearing

- Open the Public Hearing
- Presentation of the FY 2023-2024 Assessments **Exhibit 5**
- Public Comments
- Close the Public Hearing
- A. Consideration for Adoption of **Resolution 2023-06, Levying and Imposing the O&M Assessments for the FY 2023-2024 Budget** **Exhibit 6**
- Exhibit A to Resolution – FY 2023-2024 Budget **Exhibit 7**

VI. Professional & Operations Management

A. District Engineer – Greg Woodcock

- Proposed Fence Review – 8253 Eagle Brook **Exhibit 8**
- Proposed Fence Review – 8301 Westhaven Drive **Exhibit 9**
 - ❖ Fence Review

❖ Driveway Modification Review

- Pond 21 High Water Level Review & Steadfast Proposal for Maintenance - \$8,900 **Exhibit 10**
- Pond 29 & 30 High Water Level Review **Exhibit 11**
- Review of 19744 Hidden Glen – Easement Encroachment. (*Resident has advised they have moved the fence out of the wetland buffer*) **Exhibit 12**
- Review of 19516 Fence to be Revised **Exhibit 13**
- Sharp Design Studio - Mailroom Project (*to be distributed by District Engineer*)

B. BREEZE Operations Report **Exhibit 14**

C. Presentation of BREEZE Proposals

- Consideration of Proposals for West Haven Asphalt Repair - Photos **Exhibit 15**
 - ❖ Site Masters of Florida, LLC - \$1,400.00 **Exhibit 16**
 - ❖ Tampa S.W.A.P.- Cut & Remove Deteriorated Asphalt & Repour Asphalt- \$1,800.00 **Exhibit 17**
- Consideration of Pavement Painting & Marking Proposals
 - ❖ Consideration of AKCA Inc.- \$9,416.00 **Exhibit 18**
 - ❖ DMI Proposal - \$11,264 **Exhibit 19**
- Consideration of Pressure Washing Proposals
 - ❖ Breeze- Pressure Washing of Guard House- \$800.00 & \$700 for Roof **Exhibit 20**
 - ❖ Tampa SWAP- Pressure Wash Guardhouse/ Sidewalk- \$2,350.00 **Exhibit 21**
 - ❖ Riptide- Pressure Wash Guardhouse, Pavers and Gates- \$2,524.04 **Exhibit 22**

VII. Professional Vendor Operations

A. Redtree Landscape

- August Site Audit Reports **Exhibit 23**
- Consideration of Tree Trimming Proposals:
 - ❖ Redtree- Hardwood Tree Structural Crown Thinning & Elevation Proposal- \$325.00 Per Oak Tree, \$125.00 Per Cypress Tree **Exhibit 24**
 - ❖ Steadfast – Cypress: \$125 per Cypress and Oak tree: \$330 per Oak **Exhibit 25**
- Presentation of Red Tree Woodline Cutback Map **Exhibit 26**

- Consideration of Irrigation Repairs – Guard House Controller
 - ❖ Red Tree Irrigation Repair - \$17,626 **Exhibit 27**
 - ❖ Crosspointe Landscape Design - \$3,000 **Exhibit 28**

B. Steadfast Environmental

- Steadfast August & September Waterway Inspection Report & Pond Map **Exhibit 29**
- Remove Dead Tree Within the Wetland Buffer Behind Hidden Glen Dr.- \$600.00 **Exhibit 30**
- Routine Application of EPA Approved Herbicides Within a Combined Approximately 650LF of Ditch Located in 3 Spots along Watercolor Drive and Sunset Bay Blvd.- \$600.00 **Exhibit 31**

C. Amenity Center Management Report **Exhibit 32**

- Debit Card Report **Exhibit 33**
- Clubhouse & Amenities and Field Operations Responsibilities **Exhibit 34**
- GPS Pools LLC- Install and Dig Up PVC Underground and Replace Leaking PVS- \$940.00 **Exhibit 35**
- Florida Insurance Alliance- Insurance Coverage for Workers Compensation- \$214.20 for Volunteers **Exhibit 36**

VIII. Consent Agenda

- A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held July 25, 2023 **Exhibit 37**
- B. Presentation of the Audited Financial Statements Dated September 30, 2022 **Exhibit 38**
- C. Consideration for Acceptance – The June Unaudited Financial Report **Exhibit 39**
- D. Ratification - Redtree- Repair Mainline Leak Between Two Pine Trees at Watercolor and Sunset- \$4,250.00 **Exhibit 40**

IX. Staff Reports

- A. District Manager
 - Presentation of Volunteer Safety Manual **Exhibit 41**
 - Reserve Study Report – *(to be distributed)*
 - Consideration of Resolution **2023-07, Designating Meeting Dates, Location and Time** **Exhibit 42**
- B. District Attorney

X. Supervisors Requests

- Discussion of Guards Able to Sit in Guardhouse in Extreme Heat Advisory

XI. Audience Comments – New Business – *(limited to 3 minutes per individual for non-agenda items)*

XII. Adjournment